

# HOW TO JOIN OUR ACADEMY!

## 1. BOOKING FORM

COMPLETE THE TRIAL BOOKING FORM ONLINE.

WE WILL CONFIRM YOUR CHILD'S TRIAL CLASS DATE BY EMAIL.



## 2. PAY FOR TRIAL

AN INVOICE WILL BE SENT TO YOUR EMAIL FOR YOUR CHILD'S TRIAL CLASS. ONCE THIS HAS BEEN PAID YOUR TRIAL CLASS IS BOOKED AND CONFIRMED.



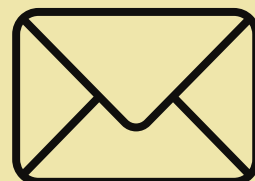
## 3. TRIAL CLASS

ATTEND YOUR CHILD'S TRIAL CLASS. YOUR CHILD DOES NOT NEED UNIFORM UNTIL THEY ARE FULLY ENROLLED INTO THE ACADEMY.



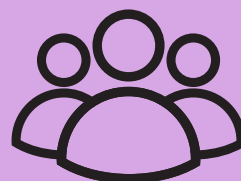
## 4. AFTER TRIAL CLASS

PLEASE SEND US AN EMAIL AFTER YOUR CHILD'S TRIAL CLASS TO INFORM US THAT YOU WOULD LIKE TO CONTINUE AND JOIN HMA!



## 5. COMPLETE REGISTRATION

AN EMAIL WILL BE SENT WITH ALL THE INFORMATION OF HOW TO FULLY ENROL INTO THE ACADEMY. (CUSTOMER PORTAL AND PAYMENTS ARE SET UP)



## 6. PAYMENT

AN INVOICE WILL BE SENT TO YOUR EMAIL WITH DETAILS OF HOW TO PAY BY GOCARDLESS. THIS MUST BE SET UP BEFORE COMING TO YOUR CHILD'S NEXT CLASS.



## 7. PAYMENT PROCESS

ONCE YOU HAVE SIGNED UP TO GOCARDLESS. THE PAYMENT WILL BE PROCESSED THE DATE WHICH IS ON THE INVOICE.



## 8. UNIFORM

PLEASE ENSURE YOUR CHILD HAS THE CORRECT UNIFORM FOR THEIR CLASS! THANK YOU.

